



HALFWAY HOTEL



Halfway Hotel

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SMOKE- FREE POLICY

PURPOSE

THIS POLICY HAS BEEN DEVELOPED TO PROTECT ALL EMPLOYEES, SERVICE USERS, CUSTOMERS AND VISITORS FROM EXPOSURE TO SECOND-HAND SMOKE AND ASSIST COMPLIANCE WITH THE SMOKE - FREE PREMISES REGULATIONS 2007.

EXPOSURE TO SECOND-HAND SMOKE, ALSO KNOWN AS PASSIVE SMOKING, INCREASES THE RISK OF LUNG CANCER, HEART DISEASE AND OTHER ILLNESSES. VENTILATION OR SEPARATING SMOKERS AND NON - SMOKERS WITHIN THE SAME AIRSPACE DOES NOT COMPLETELY STOP POTENTIALLY DANGEROUS EXPOSURE.

POLICY

IT IS THE POLICY OF THE "HALFWAY HOTEL" AND "ANYONE WAITING" THAT ALL OF OUR WORKPLACES ARE SMOKE FREE AND ALL EMPLOYEES HAVE A RIGHT TO WORK IN A SMOKE FREE ENVIRONMENT. THE POLICY SHALL BE REVIEWED ON 2ND APRIL EVERY YEAR BY MR. P. R. FRANCIS.

SMOKING IS PROHIBITED THROUGHOUT THE ENTIRE WORKPLACE WITH NO EXCEPTIONS. THIS INCLUDES COMPANY VEHICLES. THIS POLICY APPLIES TO ALL EMPLOYEES, CONSULTANTS CONTRACTORS, CUSTOMERS AND VISITORS.

IMPLEMENTATION

OVERALL RESPONSIBILITY FOR POLICY IMPLEMENTATION AND REVIEW RESTS WITH MR. P. R. FRANCIS. ALL STAFF ARE OBLIGED TO ADHERE TO, AND FACILITATE THE IMPLEMENTATION OF THE POLICY.

THE PERSON NAMED ABOVE SHALL INFORM ALL EXISTING EMPLOYEES, CONSULTANTS AND CONTRACTORS OF THE POLICY AND THEIR ROLE IN THE IMPLEMENTATION AND MONITORING OF THE POLICY ON RECRUITMENT/INDUCTION.

NON-COMPLIANCE

APPROPRIATE "NO SMOKING" SIGNS WILL BE CLEARLY DISPLAYED AT THE ENTRANCES TO AND WITHIN THE PREMISES.

DISCIPLINARY PROCEDURES SHOULD BE FOLLOWED IF A MEMBER OF STAFF, CUSTOMER OR VISITOR DOES NOT COMPLY WITH THIS POLICY THEY WILL BE ASKED TO LEAVE THE PREMISES. THOSE WHO DO NOT COMPLY WITH THE SMOKING LAW ARE ALSO LIABLE TO A FIXED PENALTY FINE AND POSSIBLE CRIMINAL PROSECUTION.